

Important Questions

★ unit-1 -

- 1) what is HRM? explain its functions.
- 2) Explain about Managerial & ope. role of HRM.
- 3) Diff. b/w Personal mgt & HR-mgt.
- 4) Explain about strategic mgt approach.
- 5) Explain abt role of globalization in HR policy and practice.

unit-2

- 1) what is HR-planning and alignment?
- 2) Explain about job analysis & design, job description, job specification & evaluation.
- ★ 3) Explain abt job re-structuring, rotation, enlargement & enrichment
- 4) Explain abt Recruitment & selection process, Placement process.
- 5) what is Induction & orientation process.

unit-3

- 1) what is Training & Development. Explain abt Employee Training & Re-training.
- 2) Explain abt Assessing Training needs & Designing Training programmes

- 3) Explain about employee orientation, Career planning & dev.
- 4) what is the Role & significance of Career planning.
- 5) what is the impact of career planning on Productivity.

unit-4-

- 1) Explain abt industrial relations & industrial disputes.
- 2) Explain the principles & Guidelines for effective handling of ind. disputes & relations.
- 3) What are standing orders. Explain the Role & contents of standing orders.
- 4) what is Labour Relations & collective bargaining.
- 5) Explain abt Emp. Health & Safety.

unit-5-

- 1) what is P.A. Methods & needs for P.A.
- 2) what is org. climate, explain its impact on HRM.
- 3) Explain abt org. culture & components of O.C.
- 4) what is quality of work life. Explain the determinants of QWL.
- 5) what is the impact of QWL on org. culture and climate.